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This is a short introduction to the course content and how the App works.

It includes the concepts of:

1. Digital Citizenship
2. The power of a smartphone

Course 1 - Intro to Digital #1

The digital building blocks	Know the tools that make it happen	Know what we use these tools
Tools Content Digital Wisdom	Hardware/software Operating systems Internet Search engines Fibre/3G/4G/5G/WiFi	Communicating Sharing Working Learning Apps

Course 2 - Intro to Digital #1

Digital content – the good, the bad and the ugly	Looking for something?	Protecting you and your devices
Content and content creation Data – what is it and managing it Measuring data Uploading/Downloading Digital footprint STOP (is it Safe, True, Old, Positive)	Browsers Search engines Using them A treasure hunt	Passwords Pins Patterns Privacy settings

Course 3 - Your email

Let's get email	More about emails	Being SHARP with email
Email – what is it? Email addresses Username Password Email provider Getting an email address	Email folders Inbox Sent Drafts Trash SPAM	Sending/replying/forwarding Attaching Cc/Bcc Content box Subject lines

Course 4 – Your digital content

Digital documents	Digital spreadsheets	Digital presentations
Documents – what are they? Microsoft Word Google Docs Create a new document Naming and saving Fonts Cut/copy/paste/delete	Spreadsheets – what are they? Microsoft Excel Google Sheets Create a new spreadsheet Naming and saving Fonts Cut/copy/paste/delete	Presentations – what are they? Microsoft Powerpoint Google Slides Create a new presentation Naming and saving Fonts Cut/copy/paste/delete